

In Short :-

What are the documents required for Online application for Registration under DMLT/RT Council ?

- 1) Payment towards application for registration fees only through online mode SBI e-pay / SB Collect mode only (**Refer instructions how to pay through SBI Collect)
- 2) All the scan copy should be in .jpg/.jpeg formats
- 3) Coloured passport size photograph (Max size 4.5 cm wide x 5 cm height or 150 Pixel) in professional attire (With Dress Code) , weight- Max-50 Kb means fresh students should have in their school dress codes and service holders in their professional dress codes with Apron , failing which the application for registration will get rejected. **Candidates uploading Selfie like Photograph or Modelling like photograph will be Rejected.**
- 4) The back ground of the photograph should be white
- 5) Scan copy of Full signature of the applicant (Size- width max 6 cm, height max-1.5cm or 250 Pixel), weight max-20 kb
- 6) Scan copy of the CLC/TSLC/SLC (School leaving certificate and / Or Conduct Certificate) for the New / Fresh Registration applicants (failing which the application will be rejected) (Size of the Scan copies should be 750 x 540 Pixel. Weight within 100-150 Kb)
- 7) Scan copy of the DMLT / DMRT Passout Certificate issued from DMLT/RT Examination Board or in old cases Pass out from concerned Govt. Medical Colleges of Odisha for both the New / Fresh Registration applicants as well as Renewal registration applicants (failing which the application will be rejected) (Size of the Scan copies should be 750 x 540 Pixel. Weight within 100-150 Kb)
- 8) Scan copy of Present Registration certificate for Renewal registration / Duplicate registration applicants (failing which the application will be rejected) (Size of the Scan copies should be 750 x 540 Pixel. Weight within 100-150 Kb)

N.B:- Scan copy of (1) Pass port size photograph (2) Signature and (3) Passout of DMLT//DMRT Certificate is mandatory for all applicants and CLC/SLC/TSLC is mandatory for fresh applicants while present registration certificate is mandatory for renewal /duplicate registration applicants.

During online Application if Error Occurs :

While applying online for Registration Certificate, sometimes the Candidate / Computer operator may face some Technical error and Application will not get submitted online. This is due to low internet connectivity or huge size / weight of the Scan copy or other formats of Scan copies (other than .jpg / .jpeg). So, candidates / computer operators are advised to Save the scan copies of **photo (150 Pixel within 50kb), Clear Signature (250 Pixel within 20Kb) and Both side of existing Registration certificate (750 x 540 pixel, within 100-150 Kb) only in .jpg / .jpeg** formats only.

Once the error occurred, Candidates / Computer operators are advised to apply again afresh (**Don't click back to apply again**) after some times. If again this error occurs, they are advised to **type all desired information in a Word/ Document format and mail the information along with scan copies of Photo, signature, Certificates to the email** for solution. Within 48 hours, they will be intimated over phone / email.

Email- dmltrthelpline@gmail.com

Type the below word Format and email it along with the followings to –
[**dmltrthelpline@gmail.com**](mailto:dmltrthelpline@gmail.com)

- 1) For Fresh/New registrations, scan copy of Photo, signature, pass out certificate, CLC-cum/and conduct**
- 2) For Renewal/Duplicate registrations, scan copy of Photo, signature, pass out certificate, Existing registration certificate**

Type Of Registration	
Course passed	
Enter your Adhar Card No	
Year of Passing	
Name of the Institution	
SBI e-Pay	
SBI Ref No	
Amount Paid	
Date of Payment	
Full Name	
Fathers Name	
Mothers Name	
Date of Birth	
Sex	
Address	
MOB No	
Email	
Exam Held	
Duration of course from	
Duration of Course To	
Roll no issued by Nursing Board	
Existing Registration No	
Existing Regd. Date	
Existing Regd. Validity till	
Name of the Examining Board	
Date of Declaration of the result	